



Evergreen
Valley
College

2007-08 Individual Commitments to Action

Name: Instructional Council (Academic and SS Deans)

Department:

Initiative

Area of Focus

Student Centered

1.

Access

2.

Curriculum and Programs

3.

Services

Area of Focus	Individual Commitments to Action	Metrics	Time Frame
Curriculum & Programs	Conduct comprehensive Program Review that will include a data set and a clear process for evaluating effective SLOs	100% of programs under review will receive data set necessary. Pilot the new process for assessing effectiveness of SLO	
Curriculum & Programs	Conduct comprehensive assessment of Distance Education program. Increase and enhance offerings in Distance Education.	Completed assessment report that include recommendations for EVC relevant course offerings, student success indicators, service programs, etc.	
Curriculum & Programs	Institutionalize campus-wide workforce and vocational education advisory committee for vocational education (VTEA, New programs, articulation plan with HS, etc.)	Fill 80% of seats on the new workforce and vocational education advisory committee	
Services	Develop one-stop process for perspective students to matriculate into College. To maximize the use of technology to support students, faculty, and staff	Spring 08 students will be engaged in a pilot one-stop process	
ACCESS	Support ongoing research of datatel modification process to maximize its functionality	Instructional Council will actively participate in research process	



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Area of Focus

Organizational Transformation

1.

Build Community

2.

Employee Development

3.

Transparency and Communication

Area of Focus	Individual Commitments to Action	Metrics	Time Frame
Build community	Intentional inclusive community building at the Division level as well as at the Instructional Council level	Comprehensive ongoing Deans Leadership Training and one team building activity per semester per division	
Build community	Implement Diversity Action Council Communication guidelines to each course, committee, and meeting, etc.	Increase trust as measured by result on college climate survey and increase in successful resolution of conflicts on all levels	
Employee Development	All Deans will participate in ongoing Leadership Training.	Deans will successfully accomplish/demonstrate identified goals in their annual performance process.	
Employee Development	Deans will support and evaluate new training needs for employees in concert with the Institutional Goals	Minimum of 2 key training needs will be identified. One training opportunity per semester per division will be planned.	
Employee Development	Share among instructional council a monthly communication regarding accomplishments, helpful information, and best practices in the area, etc.	Deans will facilitate coordination of information per division on a monthly basis.	
Transparent Infrastructure	Deans will support development and implementation of policies and procedures. Deans will model and implement them in the respective division	Deans will have smooth and effective division operations that are supported by clear process, procedure and practice.	



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Area of Focus

Community Engagement

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|----|------------------------------------|
| 1. | Increase Visibility |
| 2. | Develop Strategic Partnerships |
| 3. | Bring the College to the Community |

Area of Focus	Individual Commitments to Action	Metrics	Time Frame
Increase Visibility	Instructional Council fully participates in the college -wide marketing plan	Promotional packaging of instructional/educational programs based on research and data.	
Increase Visibility	Working with full-time web master and Director of Marketing, Instructional Council facilitate a process to assess and improve current website presence.	Uniform websites for all divisions, programs, and services.	
Increase Visibility	Participate in creation of baseline database of all administrative, faculty and staff affiliations with community organization, activities, and events, via surveys	Survey completed by 75% of college employees	Fall 2007
Develop strategic partnerships	Research existing University Center programs.	2-3 best practices to consider	
Develop strategic partnerships	Explore partnerships with industry for the purposes of curriculum, internships, and job placement and retention.	2 new preliminary partnerships presented	
Develop strategic partnerships	Support the negotiation with VTA regarding adequate/improved bus service and direct routes for EVC students	Needs articulated to Facility and Safety committee, District office, and ASEVC.	

Bring to the community	Conduct qualitative and quantitative needs assessment with the residents of the active adult communities.	Completed needs assessment	
Bring to the community	Explore/research opportunities for non-credit course development for on/off campus.	Recommendations from the research	