



2007-08 Individual Commitments to Action

Name: Lily Espinoza

Department: EOP&S

Initiative

Area of Focus

Student Centered

- | | |
|----|-------------------------|
| 1. | Access |
| 2. | Curriculum and Programs |
| 3. | Services |

Area of Focus	Individual Commitments to Action	Metrics	Time Frame
1	Improve and update EOP&S website to include eligibility requirements, deadline dates and program activities	Increase the number of students who apply and are eligible by 10%	F '08
2	Reorganize student orientation to include academic requirements and career planning	The number of students who declare a major will increase by 10%	Sp 08
3	Clearly define and implement intervention strategies for students at risk	Number of students on probation will decrease by 10%	Sp 08



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Community Engagement

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|----|------------------------------------|
| 1. | Increase Visibility |
| 2. | Develop Strategic Partnerships |
| 3. | Bring the College to the Community |

Area of Focus	Individual Commitments to Action	Metrics	Time Frame
1	Increase EOP&S presence at local high schools	Make at least one visit at each Eastside Union District High School per month	F 07
2	Offer college preparation workshops at each high school at least once per semester	Knowledge of college admission requirements and EVC matriculation process will increase by 20% as measured by pre/post testing	F 07
2	Establish an EOP&S program presence in the local immigrant community	Identify and establish at least 3 partnerships with local agencies that serve immigrant populations	Sp 08
3	Establish a pilot program in collaboration with Service Learning	At least 10 EOPS students will participate in the pilot	Sp 08
3	Increase EOP&S student presence at the local high schools	At least 3 students will participate in the student ambassador program	F 07



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Area of Focus

Organizational Transformation

- | | |
|----|--------------------------------|
| 1. | Build Community |
| 2. | Employee Development |
| 3. | Transparency and Communication |

Area of Focus	Individual Commitments to Action	Metrics	Time Frame
1	Hold a retreat for all EOP&S staff to develop community.	95% of staff will participate	F 07
1	Establish weekly all staff meetings	90% of staff will participate in weekly meetings	F 07
2	Initiate stress management and time management discussion for all staff	100% of staff will learn at least one technique to deal with stress in the workplace	F 07
3	Develop a calendar of office deadlines and assignments	100% of staff will know rules, policies and protocols for the department	F 07
3	Review all staff job descriptions and office staffing needs	All vacant position will be filled	F07