



2007-08 Division Commitments to Action

Name: Nancy Pawlyshyn, Interim Dean

Department: SSHAPE

Initiative

Area of Focus

Student Centered

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| 1. | Access |
| 2. | Curriculum and Programs |
| 3. | Services |

Area of Focus	Division Commitments to Action	Metrics	Time Frame
2	Complete and implement three AA degrees currently under development: AA Ethnic Studies AA Women's Studies AA Social Science Complete revisions of two AS degrees in Art and Design	Approved by ACCC State approval Offered to students Printed in catalogue	sp 07 fall 07 spring 08 fall 08
2	Initiate two additional AA degrees in the division: AA Communication Studies AA Physical Education Create certificates in: physical education and journalism and recording (music).	Submission to ACCC	sp 08
2	Analyze and revise curriculum as appropriate in VP&A classes to allow for repeatability, opening the classes to more community education enrollment activity.	Increased enrollment of 10% in VP&A classes	fall 08
2	Create open lab courses in visual and performing arts classes to enable optimum student success and development.	Submission to ACCC	fall 08

Area of Focus	Division Commitments to Action	Metrics	Time Frame
2	Complete academic program review in: Comm Studies and PE.	Completed program review document. Updated curriculum and new courses.	winter 08
2	Create a GE "suite" of online courses: History 1, 17A, 17B, Political Science 01, Communications Studies 20, and Philosophy 10.	Faculty training on WebCT. Online curriculum plans to ACCC Implementation of GE online suite will reduce impacted classes and increase enrollment by 10%.	fall 07 spring 08 fall 08 spring 09
2	Following a survey to gauge interest, offer an afternoon "suite" of GE classes to increase overall afternoon enrollment. Guarantee seats in 3 afternoon "impacted" GE classes to increase incentive to students to enroll at that time.	Afternoon enrollment increase in GE classes of 25%	sp 08
2	Develop new courses in: CS: gender communication; conflict resolution; intercultural communication; Music: audition choir; Psychology: Industrial/Organizational Psych; Forensic Psychology		spring 09
2	Develop off site Physical Education offerings.	Enrollment increase in EVC demographic target of 25%.	fall 08

	Division Commitments to Action	Metrics	Time Frame
1	Create a marketing plan for Visual and Performing Arts to coincide with the grand opening of the new VP&A center. The plan will include: high school visits, high school workshops, print brochure and /or fact sheets, posters,	A written marketing plan. A mailing list for dissemination to arts groups, community groups, high school	fall 07 - sp 09
1	Market the afternoon GE "suite" to increase afternoon enrollment in GE classes.	Fliers distributed to students and counselors. Reduction of waitlists on impacted classes.	fall 07
1	Create websites for Physical Education, Communication Studies and V&PA.	Increase in enrollment.	spring 08
3	Increase VP&A activities for students on campus to generate awareness of program offerings and importance of VP&A to the community and student success.	Increased enrollment in VP&A. Higher visibility of VP&A programs. At least two VP&A "events" each	2007 / 2008
3	Create a division book loan program to increase student success.	Implementation plan Increased student retention by 25%	2007 / 2008

3	Support re-establishment of student newspaper, "The Flyer," to enable a "vibrant and active campus life," that is informed by the student voice, and that advances underrepresented groups in the media.	Offer fall newspaper class again starting in fall 07.	2007 / 2008



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Area of Focus

Community Engagement

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|----|------------------------------------|
| 1. | Increase Visibility |
| 2. | Develop Strategic Partnerships |
| 3. | Bring the College to the Community |

Area of Focus	Division Commitments to Action	Metrics	Time Frame
2	Partner with community organizations and local businesses, locally and regionally, to co-sponsor department-related events, eg. arts events, sports leagues, annual multi-cultural storytelling festival, community issues forums as well as mentoring programs and advisory boards (comm studies, journalism, V&PA).	At least one partnership event in each semester of 07/08.	
2	Support membership for faculty in local and regional professional organizations.	Departments will identify the organizations and designate one faculty member for each key organization.	fall 07
1	Regularly send press releases and calendar listings to: school newspaper, "The Flyer," Mercury News, Metro, Wave, Evergreen Times, The Villager and high school newspapers publicizing department events with SSHAPE.	A listing in each issue of the publications listed. One feature story per semester.	2006/2007
3	Bring VP&A demo performances to high schools and community organizations.	At least two demo events in each semester of 07/08.	
1	Increase community use of PE/Athletics facilities including summer camp for youth.	summer camp offerings for summer 07 and 08.	
3	Survey The Villages for interest in active adult population offerings.	Data to show market opportunity for this demographic.	



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Area of Focus

Organizational Transformation

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| 1. | Build Community |
| 2. | Employee Development |
| 3. | Transparency and Communication |

Area of Focus	Division Commitments to Action	Metrics	Time Frame
1	Implement a faculty guest column in the revitalized school newspaper.	Column will start to appear in fall 07 editions of newspaper.	
1	Align social science class with student newspaper to provide student contributors, forums on issues, and joint class projects.	One joint forum held in fall 07.	scheduled for fall 07
1	Provide training for and participate in a Campus Conciliation Team.		
3	Represent division at all standing committees.	Every standing committee will have a SSHAPE division representative.	8-Jul
1	Formalize policy for college staff use of physical education facilities.	Written policy will be disseminated.	fall 07
2	Hire classified staff person to support athletics and community recreation.	Position approved by summer 07 and hired by fall 07.	
2 & 3	Provide release time for one faculty member in each department cluster in the division to provide leadership in scheduling, facilities issues and meetings.	Improved communication, fewer schedule errors, more cohesive departments.	fall 07